

**CONFIDENTIAL**

**COLLEGE MEETING**

**Wednesday 9 November 2016 at 2.00pm in the Munro Room**

**MINUTES**

**OBSERVERS:** Dr Walker

**JUNIOR MEMBERS:** Mr Wakelam, Mr Albrow-Owen and Mr Dixon

**NOTE-TAKER:** Mrs Pope

**UNRESERVED BUSINESS**

I UNRESERVED MINUTES of the Meeting of 30 September 2016

The Unreserved Minutes of the Meeting on 30 September 2016 were approved.

II MATTERS ARISING

There were no matters arising.

III COLLEGE OFFICERS' AND FELLOWS' BUSINESS

1. Estates Bursar: Dr Walker updated the Fellowship on current building projects:

- (a) The re-roofing of the Library: Despite all the unknown issues discovered since works commenced, these issues have been resolved and the project is now back on schedule. It is expected that scaffolding will be dismantled over E staircase before the Christmas vacation. Other critical path issues have arisen, such as refreshing stainless steel flu liners, which prevented the surrounding roof being tiled. The final liner went in yesterday afternoon and this enables all the scaffolding supporting the chimney to be dismantled and the roof to be tiled.

Dr Walker reported that these extra works have inflated the original budget estimates – the total cost, including consultants fee and VAT, are in the region of £700K.

Dr Walker added that a similar job is scheduled for next summer for the roofing of Old Court on the opposite side, this job will possibly be of greater magnitude, and the works will commence immediately after the May Ball and will cover the roof over the Silver Street side. Further details will be reported in due course.

(b) The riverbank repairs: Dr Walker reported that the noisy works have finished and that all piling from now on will be using the silent method. The remainder of the piling works is expected to take 3 weeks, taking us to end November or just beyond end of term. It will then take a further 4 weeks to establish ground anchors attached to new sheet steel piles to prevent pushing up the river. A bogus brick skin will then be erected in front of the sheet steel piles, which will result in a wall similar to the one which collapsed. It is anticipated that the works will be finished by the end of January/early February to completely re-establish the river wall. Dr Walker noted that the total cost of this project is in the region of £800K.

Dr Thompson enquired about the noise relating to the anchor phase as this will be carried out during the interview periods – Dr Walker said he has not been advised that these works will be noisy, but he will enquire.

Mr Spence added that the costs for the riverbank repairs are £300K more than estimated.

(2) Development Director: Mr Kitt reported a successful retirement dinner for Dr Cosh, who gave a very good speech. The dinner was attended by 75 of his former students, plus some economics fellows.

A successful finance event took place at Goldman Sachs on 2 November, this was attended by 80 members and involved a Q&A session which was chaired by the President. Mr Kitt attended a Chicago reunion last week and a further reunion event is taking place this week in Brisbane this week, which is being run by a former EMBA student.

(3) Prof. Hall, on behalf of the May Ball Committee requested permission from the Governing Body to hold a Ball on the night of 20/21 June 2017. They expect around 1800 guests following the same format as adopted for the Ball in 2015. Tickets will go on sale to members of Queens' towards the end of November. The Governing Body approved this request.

#### V APPLICATIONS FOR ADMISSION 2017/2018 (CM3599)

Dr Thompson spoke to CM3599, Applications for Admission 2017/2018. He noted that we do not have quite so many applicants as last year but there are more than we traditionally have. He noted that, as expected, we have seen a fall in applicants from the EU.

Going forward, Dr Thompson added that there have been changes in terms of how people of applying, and the admissions assessments are currently in progress. Referring to point 5 on the commentary, he said that these assessments have introduced additional burdens for fellows, and asked fellows to keep track of additional time this activity is taking so that this can be fed back to the University. Dr Thompson felt there would be increased pressure

for the marking to be more centralised, noting that this would have cost implications.

#### VI UNCONFIRMED MINUTES OF THE TEACHING & LEARNING COMMITTEE 13 OCTOBER 2016

The unconfirmed Minutes of the Teaching & Learning Committee held on 13 October 2016 were noted. Dr Kelly drew Fellows attention to item 4, relating to the new policy governing tripos changes, noting that any student wishing to change tripos will be handled by the Committee on Academic Performance (CAP). It was noted that the new arrangements will be trialled for twelve months.

Dr Walker asked whether this procedure would apply to students who would be changing tripos as a normal part of their career development, eg maths to physics, which would be a predictable change. Dr Kelly replied that the intention is that those students would not become before the CAP.

#### VII STUDENT BAROMETER

The President explained that this is a survey that the College is being asked to participate in, and that students will be asked to complete. The Company leading the survey is doing this on behalf of the Russell Group, including Oxford. We have been asked by the University if Queens' will participate. The intention is that this will be distributed to our students for them to complete in due course. Dr Kelly added that the information being returned will be entirely secure within Queens', noting that the deadline for November 1 had subsequently been extended.

Dr Jones observed that this will result in one-year masters students having three surveys to complete. Dr Walker asked the JCR Representative whether they would find this survey a positive thing to do, or whether they would consider this to be a burden and to be avoided. The JCR Representative said that a 16 page document does seem to be quite a burden, especially with the amount of work expected. Dr Kelly said he would feed this back, and Dr Jones added that he would also feed this back via the Graduate Tutors Committee.

#### VIII COLLEGE TRANSFER PROCEDURES

The President informed the Governing Body that this new procedure for students who wished to change college has been agreed by the Senior Tutors Committee and Colleges Committee. The document on new College transfer procedures was noted.