

**CONFIDENTIAL**

**COLLEGE MEETING**

**Wednesday 8 November 2017 at 2.00pm in the Munro Room**

**MINUTES**

**OBSERVERS:** Dr Walker and Dr Escartin Esteban

**JUNIOR MEMBERS:** Mr Collins, Mr Wakelam and Mr Stallard

**IN ATTENDANCE:** Mrs S Pope (note-taker)

**UNRESERVED BUSINESS**

I UNRESERVED MINUTES of the Meeting of 29 September 2017.

The Unreserved Minutes of the Meeting held on 29 September 2017 were approved.

II MATTERS ARISING

There were no matters arising.

III COLLEGE OFFICERS' AND FELLOWS' BUSINESS

(1) Senior Tutor – Dr Kelly informed the Governing Body that he recently attended the launch of “Breaking the Silence”, an initiative chaired by the Vice-Chancellor dedicated to creating and maintaining a safe, welcoming, inclusive and diverse community that nurtures a culture of mutual respect and consideration.

Dr Kelly also reported that he attended a brief by the director of Cambridge Rape Crisis which will train key staff in the University and Colleges on how to support victims of sexual misconduct. Queens' is also one of seven colleges participating in the “bystander initiative” which grows from a project in the UWE designed to equip students in safe intervention and support potential victims.

Dr Kelly noted that there had been a further amendment to the Teaching & Learning Committee's recommendations for Special Prizes 2017 – the William Stanley Morgan Prize was awarded to Joe Williams.

*Dr Edmonds joined the meeting*

(2) The Dean reported on a serious incident which took place at the start of term whereby an undergraduate had been disciplined and had subsequently been excluded from College and Cambridge for 10 days. The student has now returned to College, Prof Dixon is confident that this

matter is now in the past and will not cause further difficulties. He added that the Welfare team have been fully involved.

- (3) The Estates Bursar reported that works are progressing well on the roof in Old Court and it is expected that scaffolding might start to come down in February.
- (4) Mr Kitt reported on recent visits to China, Beijing and Shanghai.
- (5) Revd Harling informed the Governing Body that the Welfare Team have started a new “drop-in” service in the Health Centre which is available to everyone and is working well.

*Prof Nickl joined the meeting*

#### IV APPLICATIONS FOR ADMISSION 2017/2018 (CM3700)

Dr Butterfield summarised the findings contained in CM3700, adding that the numbers are very much in line with recent years and in terms of the breakdown, everything is in line with recent trends. He highlighted there had been striking uplifts in economics and law. He noted that there had been lots of data crunching by the Cambridge admissions office with recent cohorts which indicates that the first round of pre-interview tests are “doing the right sort of things”. It had potentially been a concern that having pre-interview tests would discourage those applying from disadvantaged backgrounds. However, this does not appear to have been the case as these numbers have increased.

Dr Walker said it would be helpful to have a statement of applications per place for the College and also on a broader University basis. He referred in particular to the huge spike in applications for Computer Science, where there were 11 applications per each available place.

#### V UNCONFIRMED MINUTES OF THE PREVENT COMMITTEE 30 OCTOBER 2017

The Unconfirmed Minutes of the Prevent Committee meeting held on 30 October 2017 were noted.

#### VI RESEARCH STUDENTS APPROVED FOR DEGREES (CM3707)

CM3707 was noted.

#### VII PROPOSAL TO RESCIND THE TIMETABLING COMMITTEE (CM3712)

The Governing Body approved the recommendations contained within CM3712 relating to the dissolution of the Timetabling Committee and the transfer of its responsibilities to a) the Domus Committee (supported by the College Union and Tutorial Committee) for changes in booking regulations and (b) a Bursar, if any conflicts in booking requests arise.