CITE IT RIGHT

HOW TO REFERENCE YOUR WORK EFFICIENTLY

LUCY WOOLHOUSE

READER SERVICES LIBRARIAN

SESSION AIMS

Today we are going to cover the following points:

- Why do I need to reference?
- What is plagiarism?
- What do I need to reference?
- How do I make referencing easy?

WHY DO I NEED TO REFERENCE?

- Acknowledges and properly credits your sources
- Shows the depth of your research
- Provides a way for your readers to follow up on interesting sources
- Avoids plagiarism

WHAT IS PLAGIARISM?

- Not acknowledging when you have used someone else's work
- Includes:
  - Direct quotations
  - Paraphrasing
  - Using another person's ideas
  - Cutting and pasting from the Internet
  - Submitting another person's work as your own
  - Collusion
- More information at www.plagiarism.admin.cam.ac.uk or in your Department Handbook

WHAT DO I NEED TO REFERENCE?

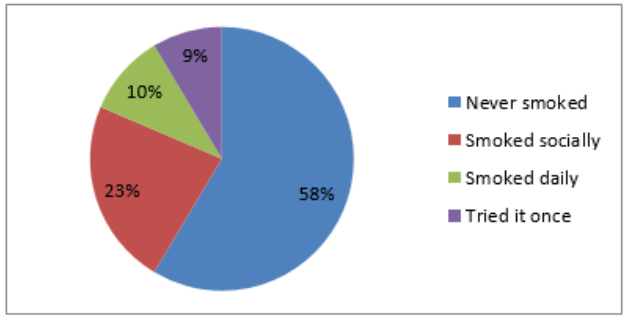

Figure 1. Smoking Habits of Adolescents. Adapted from Lang et al. (2014, p. 1006).

Label the figure.

Provide a caption.

Acknowledge how the information was used.

Cite the source in modified split citation.

- Direct quotations
- Paraphasing
- Data
- Figures and tables
- Ideas
- … basically anything that you found in another source

HOW DO I REFERENCE?

- Make sure you know which style you should be using
- Find out by talking to your supervisor or checking the Referencing LibGuide
- Common referencing styles:
  - Harvard
  - APA
  - MHRA
  - MLA
  - Chicago
  - IEEE

INFORMATION YOU SHOULD RECORD

ELSEVIER

Evolution and Human Behavior

Volume 38, Issue 5, September 2017, Pages 659-666

Original Article

The norm-dependent effect of watching eyes on donation

Yuta Kawamura [a, b], Takashi Kusumi [a]

Show more

https://doi.org/10.1016/j.evolhumbehav.2017.05.003

Get rights and content

HARVARD STYLE – JOURNAL ARTICLES

Surname, Initial(s). (Year of publication) 'Article title', *Journal title*, Volume number(issue number), page numbers.

Kawamura, Y. and Kusumi, T. (2017) 'The norm-dependent effect of watching eyes on donation', *Evolution and Human Behavior*, 38(5), pp. 659-666.

HARVARD STYLE – BOOKS

Surname, Initial(s). (Year of publication) *Book title*. Place of publication: Publisher. Series and volume number if relevant.

Fried, N. H. (1967) *The evolution of political society*. New York: Random House.

HARVARD STYLE - IN-TEXT REFERENCES

(Surname, Year of publication) ; (Surname and Surname, Year of publication) ; (Surname et al., Year of publication) – use page numbers if needed

Harris (2014, p. 56) argued that 'nursing staff ...'

Recent educational research (Lewis and Jones, 2012) ...

New research on health awareness by Tipton *et al.* (2016) ...

Exercises

HOW TO REFERENCE

- By hand:
  - University referencing guidelines: https://www.plagiarism.admin.cam.ac.uk/resources-and-support/referencing
  - Cite Them Right: https://www.citethemrightonline.com/
  - Books on referencing: Queens' Library JRM JHF R

REFERENCE MANAGEMENT SOFTWARE

Zotero demonstration

REFERENCING TOP TIPS

1. Think about it early
2. Use it to track your reading
3. Ensure you have all the bibliographic information
4. Be consistent

QUIZ TIME!

Go to Kahoot.it and enter the game pin

Give yourself a nickname and join the game!

IF YOU GET STUCK… WE'RE HERE TO HELP!