

**STUDENT COURSE CHANGE REQUEST**

Student’s full name: ………………………………………………………………………………

CRSid………………………………... Matric Year………………………………….

Current Tripos: …………………………….. Tripos Part: …………………………………... New Tripos: ………………………………… Tripos Part: …………………………………

Term/Date from which the change will become effective: ………………………….......………….

*Note: If you are currently on a Tier 4 visa, you should contact the International Students’ Office*

*to check if there are any visa implications to this requested change.*

**CURRENT TRIPOS:**

Name of Director of Studies (current Tripos): ………………………………………………………

*Note: Please inform relevant members of staff in your Department that the student has left the*

*Tripos.*

Signature Director of Studies (current Tripos): …………………………………………………...… Date: …………………………………………

**NEW TRIPOS:**

Name of Director of Studies (new Tripos): ………………………………………………………….

The student should be entered for Part ……………………….… of the Tripos.

The change is condition upon the student gaining Class …………….. in the examination

………………………………….... taking place in …………………………………………………

*Note: Please inform members of staff in your Department of the new student.*

Signature of Director of Studies (new Tripos): …………………………………………………… Date: ………………………………………..

SENIOR TUTOR

Signature of Senior Tutor: ………………………………. Date: ………………………………

Once complete the form should be returned to: [tutorial.office@queens.cam.ac.uk](mailto:tutorial.office@queens.cam.ac.uk)